



## REQUEST to St. Tammany Parish, Sub-Drainage District No.3

### Instructions:

Please complete this form in order to have the Sub-Drainage District No. 3 Board (SDD3) of the Estates of Northpark review your drainage concern. At the next Board meeting, the SDD3 will review the case details through the use of the Parish submitted plans, your request description, and a review of the situation by an engineer if necessary. The request will be given a Log Number when received. A written response of the SDD3 Board's decision on each request will be sent to the Homeowner after the above procedures are followed.

### Basic Information:

- Homeowner: \_\_\_\_\_ Address: \_\_\_\_\_
- Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Description of Request: (Attach pictures if available.)

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Is this Request an emergency? Y / N

Request involves other Homeowners? Y / N If Yes address: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Notes:

Board meetings are held each quarter. If Requests are of an Emergency nature, they will be given priority by the Board.

Please email the completed form to [northparkdrainagedistrict@gmail.com](mailto:northparkdrainagedistrict@gmail.com) or mail to SDD #3, P.O. Box 1651, Mandeville, LA 70470.

**SDD No. 3 Request Log Number:** \_\_\_\_\_



**REQUEST to St. Tammany Parish,  
Sub-Drainage District No.3**  
of Gravity Drainage District #5  
Mission Statement and Governance

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## **Mission and Governance**

**It is the mission of the Northpark Sub Drainage District #3 to:**

- Maintain the drainage system "As Designed" with no major redesigns or directional changes of flow.
  - Decisions and calculations based on legally approved original design elevations and plans on file with Parish
  - Taking elevation measurements, reviewing areas during storms and setting priorities.
- Address first the most extreme critical issues impeding flow
  - Critical Outlets, street flooding, and core infrastructure
- Be strategic in spend and projects
  - Make incremental adjustment and analyze impact
  - Critical Projects First with a deliberate spend rate.
- Address major flow junctions and infrastructure
  - Issues not covered: homeowner covenants, simple erosion, standing water, or slow drain issues, etc.
- Plan for long term maintenance of key drainage design elements
  - Dam
  - Lake
  - Green Space
- Be proactive in the work of the Gravity Drainage District #5 as it pertains to the Estates of Northpark